

ERASMUS+ PROGRAMME

Project Number: 561996-EPP-1- 2015-1-JO-EPPKA2-CBHE-JP

INVENT - Promotion of Innovation Culture in the Higher Education in Jordan

Minutes of the Third Management Meeting

Porto, Portugal

April 30-May 1, 2017



Co-funded by the
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of the European Union

Attendees:

Jordan University of Science and Technology (JUST)
Prof. Fahmi Abu Al Rub
Dr. Khaled Al Khatib
Eng. Qatada Damra
The University of Jordan (UoJ)
Prof. Ahmed Al-Salaymeh
Prof. Mohmmad Hamdan
Prof. Shaher Al-Momani
Dr. Yousef Abdallat
Mutah University (MU)
Prof. Omar Maaitah
Dr. Mohammed Al-Majali
Dr. Yazeed
Princess Sumaya University for Technology (PSUT)
Prof. George Sammour
Hochschule für Technik, Wirtschaft und Kultur Leipzig HTWK Leipzig (HTWK)
Dr. Riyadh Qashi
University of Cyprus (UCY)
Dr. Andreas Stavrou
CONSORZIO ARCA (ARCA)
Stefania Zanna
Paulo & Beatriz – Consultores Associados, Lda (P& B)
Paulo Baptista
CREATIVE THINKING DEVELOPMENT (CRE.THILDEV)
Dimosthenis Papakonstantinou
Maya Dimitriadou
Almotahida Education Group (Almotahida)
Duaa'
Amman Chamber of Industry "ACI"
Eng. Fadel Labadi
Higher Council for Science & Technology (HCST)
Eng. Omar Amawi



Sunday 30 April, 2017

Welcoming Remarks & Progress of “INVENT Project”

At the beginning of the meeting, Dr. Paulo from P&B welcomed the participants.

INVENT Project Overview

- ✓ Prof. Abu Al Rub – Project manager-JUST, outlined the project Progress of all INVENT WPs.

WP2: Training of Trainers for Participation at CTIs

- ✓ Ms. Stefania from ARCA presented the WP2: Training of trainers for participation at CTIs. She presented the methodology used in the first training week that was organized in Cyprus, Italy, and Portugal.
- ✓ Each EU partner presented the training program that was conducted in her/his institution during March 2017.
- ✓ Stefania also presented the training program during May 2017-Sept. 2017, which will be distance training and according to the attached program. Each group, as shown in the program, is followed/tutored by one of EU partner as tutor of the study work to be done in this period
 - Consorzio ARCA, Palermo (Italy) is tutor of Group 1
 - University of Deusto (Spain) is tutor of Group 2
 - University of Cyprus, Nicosia (Cyprus) is tutor of Group 3
 - Paulo & Beatriz Consultores Associados, Lda (Portugal) is tutor of Group 4

Each tutor has to:

- coordinate the study work of the Group under his/her tutorship;
- collect (on the INVENT Dropbox or elsewhere) all the training material useful to keep the trainees studying on the above topic;
- launch themes of discussion/forum;
- reply to each member of the group on questions, doubts, requests, etc.;
- solicit the group to work together on the topic;
- regularly organize a Skype meeting of discussion on what the group is studying (at least once a month).

This activity has to be done until the participants leave (all together) for the second week of training in Spain next September.

- ✓ This In-Home training program will be coordinated in Jordan by Eng. Omar Amawi from HCST.



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From March to September 2017				
Name of staff member	Email Address	CTI where he/she will work	1st week of training made at	Destination 2nd week of training SEPTEMBER 2017
GROUP 1 working on BUSINESS DEVELOPMENT, INCUBATION SERVICES AND TECHNOLOGIES TRANSFER SKILLS				
Tutorship by CONSORZIO ARCA (Italy)				
Asma ASmadi	Asma@asrf.jo, Asma_smadi@yahoo.com	ASRF	P&B Consultores Lda (Portugal)	University of Deusto (Spain)
Mustafa Hafez Mustafa Alsaleh	mustafa@just.edu.jo	JUST	University of Cyprus (Cyprus)	University of Deusto (Spain)
Heba Mufied Othman	hothman@qrce.org	PSUT	ARCA (Italy)	University of Deusto (Spain)
Sufian Salameh Al- Khalaileh	s.khalialeh@ju.edu.jo	UJ	ARCA (Italy)	University of Deusto (Spain)
GROUP 2 working on FUNDRAISING, PROJECT PLANNING AND PROJECT MANAGEMENT SKILLS				
Tutorship by: UNIVERSITY OF DEUSTO (Spain)				
Bashar Amer Qteashat	Bashar.Qteashat@aci.org.jo	ACI	University of Cyprus (Cyprus)	University of Deusto (Spain)
Mohammad Ahmad Shehab Saidan	mohammadalahmad2010@gmail.com	ASRF	University of Cyprus (Cyprus)	University of Deusto (Spain)
Ibrahim Mohammad Nahar Daham	i.daham@bic.jo	AULE	P&B Consultores Lda (Portugal)	University of Deusto (Spain)
Nedaa Saleh Hussein Alrabae	nsalabai@just.edu.jo	JUST	ARCA (Italy)	University of Deusto (Spain)
Imad Hani Salman Halasah	i.halasah@gmail.com	MU	University of Cyprus (Cyprus)	University of Deusto (Spain)
GROUP 3 working on INNOVATION				
Tutorship by: UNIVERSITY OF CYPRUS (Cyprus)				
Mahmoud Abuhussein	m.abuhussein@ncd.gov.jo, mahmoud1012006@yahoo.com	H SCT		University of Deusto (Spain)
Tarik Abd Hafeth Sleman Smadi	Tariq@just.edu.jo	JUST	P&B Consultores Lda (Portugal)	University of Deusto (Spain)
Jehan Qweider Mahmoud Obeidat	je.ob@yahoo.com	MU	ARCA (Italy)	University of Deusto (Spain)
Zainab Husni Al Dabouqi	z.al dabouqi@ju.edu.jo	UJ	University of Cyprus (Cyprus)	University of Deusto (Spain)
GROUP 4 working on CTI TRANSVERSAL MANAGEMENT SKILLS				
Tutorship by: PAULO & BEATRIZ CONSULTORES ASSOCIADOS (Portugal)				
Razan Alkhaza'leh	razan@aci.org.jo	ACI	P&B Consultores Lda (Portugal)	University of Deusto (Spain)
Hani Ahmad Mansour Talafha	hanit@just.edu.jo	JUST		University of Deusto (Spain)
Mohammad Khair Walled Mohammad Alessa	mobaidat@qrce.org	PSUT	P&B Consultores Lda (Portugal)	University of Deusto (Spain)

- ✓ Second week of training will be hosted and organized by the University of Deusto-Spain during Sept. 2017. Exact date of the training will be determined by Ivan from Deusto.

WP3: Establishment and Equipment of the CTIs

- ✓ Prof. Abu Al-Rub presented the establishment and equipment of the CTIs at JO HEIs. Members of the JO HEIs complained regarding the problems of the tendering procedures and inventory registering at JUST; where the tender was submitted in March 2016, and until the day of this meeting, the equipment were not transferred to JO HEIs. This issue was discussed in the Steering Committee meeting.

WP4: Activities of CTIs

- ✓ The activities of the established CTIs at each JO HEIs were presented as follows:
JUST: Prof. Abu Al-Rub
PSUT: Dr. Sammour
UoJ: Dr. Abdallat
MU: Prof. Maaytah
- ✓ Abu Al-Rub and Qatada updated the consortium on the new activity that was suggested and approved by EACEA regarding involvement of students in the INVENT project. Students involvement in INVENT was through the organization of a student competition called “Entrepreneurs of the Futures” where students compete to suggest innovative solutions for challenges proposed by the industry. The challenges involved three sectors: ICT and Tourism, Green Technology, and Pharmaceuticals and Cosmetics. 77 projects have been participated in the competition. Each project was evaluated by two experts; one from the industry and another from the academia. Based on the results of the evaluators, 27 projects were selected. Students will have training by ASRF team till May 22, when they will present their projects to a jury. The jury will select 9-12 winners who will receive their training for two weeks in EU.
- ✓ The consortium agreed that the training of students to be conducted in Athens and will be organized by Cre. Thi. Dev., and in Germany and will be organized by Leipzig. Thus, representatives from these two EU institutions will be invited to attend the final results of the competition.

WP5: Quality Plan

- ✓ Maya from Cre. Thi. Dev. Presented the quality and monitoring plan of the INVENT project.
- ✓ She presented the results of the evaluation of the activities that have been implemented in INVENT.

WP6: Dissemination, exploitation of results, and sustainability

- ✓ Stefania from ARCA presented the Dissemination, exploitation of results, and sustainability of INVENT project.
- ✓ She emphasized on using the templates of INVENT projects in all project’s activities.
- ✓ It was agreed that ARCA to prepare and publish the second issue of the INVENT Newsletter and UoJ to prepare the third issue.



- ✓ Stefania presented the draft of the sustainability plan of the INVENT project. The emphasis was on involvement of all INVENT stakeholders.

WP7: Management

- ✓ Abu Al-Rub presented the activities of the Management WP.
- ✓ He updated the consortium on the six-month reports prepared by each WP leader and on the evaluation reports of the external monitor.
- ✓ He updated the consortium on the results of the monitoring visit that was conducted by Jordan NEO at JUST during Dec. 2017, and the recommendations of Jordan NEO.
- ✓ He presented the actions followed in order to meet the recommendations of Jordan NEO.
- ✓ Abu Al-Rub also updated the consortium on the Intermediate Report that was prepared and submitted to EACEA by JUST.
- ✓ He informed the consortium that JUST has asked for the second pre-finance payment since the expenditures exceeded 70% of the first payment.

Next Management and Quality Meetings

The fourth management meeting will be in Athens during Oct. 12-13, 2017. In addition, the Quality meeting will also be in Athens during this period

Prof. Abu Al-Rub then asked the participants who are not members of the Steering Committee (StC) to leave the meeting room in order to continue with the Steering Committee meeting.

Steering Committee Meeting

- ✓ Abu Al-Rub discussed with the StC the management changes at AULE which resulted in poor contribution of AULE in the implementation of INVENT project. The committee agreed to authorize Prof. Abu Al-Rub to write to AULE and ask for better involvement in INVENT project.
- ✓ The committee discussed the expected results of the complicated tendering process at JUST on the installation of the CTIs during the lifetime of INVENT project. The committee authorized Abu Al-Rub to transfer the equipment budget of JUST and any other JO university to a university that has smooth tendering, purchasing, and inventory registering procedures. This action aimed at optimum utilizing the budget of the project during the lifetime of INVENT.

Monday May 1, 2017

- ✓ The second day of the meeting was designated to Bilateral meetings with the Project Coordinator.
- ✓ Abu Al-Rub met with Dimos and Maya from Cre.Thi.Dev. and discussed the logistics and budgeting of the students training in Greece.
- ✓ Abu Al-Rub met with Al-Salaymeh, Abdallat and Almomani from UoJ and discussed the partnership of INVENT and the Faculty for Factory Program which is run by UoJ.

The last day was adjourned at 18.00



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